

# PINE CANYON HOMEOWNERS' ASSOCIATION

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## APPLICATION FOR RESERVED USE OF THE CLUBHOUSE

I HEREBY REQUEST TO RESERVE THE PINE CANYON CLUBHOUSE for the following date. I understand that there is a \$100 cleaning deposit (check payable to "Pine Canyon HOA") required, which will be refunded if the Clubhouse is left in the same order and cleanliness as it was found. This order and cleanliness shall include, but not be limited to: carpet vacuumed and clean, furniture clean and in place, kitchen and bathrooms clean, tile floors clean, inside and outside trash picked up and removed, and all appliances, utensils and other items clean and returned to their places. All trash items must be placed in plastic bags and put into the Association trash receptacles. A designated Clubhouse Committee member shall inspect the Clubhouse within 24 hours of completion of activity. If all is in compliance, the deposit will be returned. If not in compliance, the deposit shall be forfeited to cover cleaning charges.

*SMOKING IS NOT PERMITTED IN THE CLUBHOUSE. ANY MUSIC OR ACTIVITY MUST NOT BE SO LOUD AS TO DISTURB THE SURROUNDING NEIGHBORS OR RESIDENTS. ALL ACTIVITIES MUST BE COMPLETED BY 10 PM.*

Member Applicant \_\_\_\_\_

Address \_\_\_\_\_

Phone(s) \_\_\_\_\_

REQUESTED USE DATE \_\_\_\_\_

REQUESTED USE HOURS - from \_\_\_\_\_ to \_\_\_\_\_

TYPE OF ACTIVITY \_\_\_\_\_

ESTIMATED NUMBER OF PARTICIPANTS \_\_\_\_\_

**AGREEMENT:**

*I understand that in requesting the use of the Pine Canyon Clubhouse, I accept responsibility for the control and safety of any and all participants and minors involved with the activity for which the Clubhouse is being reserved. I agree to accept responsibility for any damage caused to the Clubhouse by any party involved with the activity. I agree to leave the facility in the same order and cleanliness as it was found, and that I am responsible for set-up and take-down of any and all chairs, tables and other equipment which will be used.*

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**Return with your deposit to:  
Pine Canyon Association Manager, c/o HOAMCO, PO Box 30520, Flagstaff, AZ 86003**

**COMMITTEE APPROVAL**

\_\_\_\_\_  
Committee Co-Chairperson or Designee

\_\_\_\_\_  
Date